

## Waste Disposal Guide

- All containers must have a secure lid in place except during transfer.
- All hazardous waste containers must be clearly labeled at all times. Only EH&S labels are allowed. Contact EH&S for labels.
- The label must contain the name of the contents, not a chemical formula. Avoid abbreviations since these may result in confusion after the waste leaves the laboratory.
- Be sure that mixed waste is compatible. Hydrogen peroxide, for example, is not compatible with organic material.
- Do not over fill containers; leave 3-4 inches of headspace.
- Clean up any material spilled during a transfer.
- Periodically loosen caps of full bottles to verify that the contents are not reacting and creating gaseous products that could burst the container. Hydrogen peroxide, for example, spontaneously decomposes and will cause a bottle to burst, eventually.
- If the bottle is too small for a standard label, place the bottle in a plastic bag and attach the label to the bag.
- Dispose of filled containers promptly. When a waste container is ready for disposal, go to the EH&S website <http://ehs.uark.edu/Login.aspx> and complete the required form. Requests for pick-up cannot be made by phone or FAX.
- Before you request a waste pick-up, check your chemical inventory for materials that have expired or will no longer be needed so that these can be included in the pick-up.
- Hazardous waste will be picked up by EH&S within three days of receipt of request for pickup. Only those wastes listed on the request form will be picked up. Make sure the waste request form is accurate and complete.