UNIVERSITY OF ARKANSAS
ENVIRONMENTAL HEALTH & SAFETY

Emergency Eye/face Wash Station Weekly Inspection Checklist

How to Test:

1. Is the location of the emergency equipment well lit and identified with a highly visible sign?
2. Is the area around the unit is clear and free of obstruction? At least 6" of clearance and no obstruction.
3. Flush eyewash for at least 30 seconds.
4. Is the water clear?
5. Is there even and continuous flow from all spouts/spigots?
6. Can the unit be activated without having to hold on (hands-free) and adjust the flow? Check that sufficient flushing height is provided (e.g., flow not trickling out)?
7. Do the caps open (pop off) without assistance when fully activated? If not, this is an indication of low flow.
8. Are caps damaged, need to be replaced or need to be cleaned due to dirt and debris?
9. Is the plumbing free from leakage?
10. Promptly clean up any water that is spilled on the floor as a result of this process. Any water collected can be emptied at the most convenient location such as a sink, custodial floor sink or a floor drain.
11. Date and initial the weekly inspection log below.

How to obtain assistance:

Questions, maintenance requests, training information:
EH&S 575-5448

Maintenance requests may also be called in directly:
Service Desk: 575-5050
Facilities Services (Zone Maintenance): Zone A: 575-3730
Zone B: 575-6173 Zone D: 575-3414
Zone E: 575-2968
Zone F: 575-7354

Emergencies:
Hold eyes open and flush for at least 15 minutes. CALL 911 and seek medical assistance.

Date	Initials	Comment		Date	Initials	Comment		Date	Initials	Comment

Revised May 2021